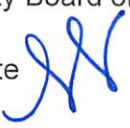


**Madison County
Comptroller**

Memo

To: Madison County Board of Supervisors
From: Na'Son S. White 
cc: None
Date: February 10, 2021
Re: Rejection of Invoices ~ Redwood Toxicology Laboratory, Inc.

Invoice #732501 from Redwood Toxicology Laboratory, Inc was presented for payment. Upon review, the purchase started with a requisition followed by an invoice which was later followed by a purchase order. The purchase was made prior to the issuance of the purchase order. The Adult Drug Court ordered the items obligating the County without a purchase order. This procedure violated the MS State purchasing laws. The invoice and purchase order are attached.

Please reject the attached invoice.

Please Make Checks Payable and Remit To: Redwood Toxicology Laboratory, Inc., P.O. Box 734494, Chicago, IL 60695-1494

Redwood Toxicology Laboratory, Inc.

Reditest Screening Devices
P.O. Box 14327
Santa Rosa CA 95402-6327

RECEIVED
JAN 12 2021
BY:

Tel: (800) 255-2159
Fax: (707) 569-1442

Invoice No.	732501
Date	12/30/2020
Page	1
Contract No.	41

Contract #MSDRUG

CONFIDENTIAL Return Service Requested

Ship To:
Ms. Jessica Culpepper
The 20th Circuit Drug Court - Canton
146 W Center Street,
CANTON MS 39046-3735

Phone: (601) 573-9325 Ext. 0000

000023



ACCOUNTS PAYABLE
THE 20TH CIRCUIT DRUG COURT - CANTON
146 W CENTER ST
CANTON MS 39046-3735



Purchase Order No.		Customer ID		Entered By		Shipping Method		Payment Terms		Req Ship Date		Master No.	
		121306		kkouonsavath		GROUND NO CHG		Net 30		12/31/2020		7,142,485	
Ordered	Shipped	B/O	Item Number	Description	Unit Price	Adjustment	Net Unit Price	Ext. Price					
800	800	0	015010015	FFUO CUP 13 ETG500/FEN20/TRAM20 Lot #: W51300602 Qty 800 Exp: 6/7/2022	\$6.24	\$0.00	\$6.24	\$4,992.00					
150	150	0	015010015	FFUO CUP 13 ETG500/FEN20/TRAM20 Lot #: W51300602 Qty 150 Exp: 6/7/2022	\$6.24	\$6.24	\$0.00	\$0.00					

*191-161-581
adult drug
ct.
1/11/21
Haw O'Neal
approved*

Signature required
Jessica.Carr@madison-co.com

Please Make Checks Payable and Remit To:
Redwood Toxicology Laboratory, Inc.,
P.O. Box 734494, Chicago, IL 60695-1494

Subtotal	\$4,992.00
Misc	\$0.00
Tax	\$0.00
Handling	\$0.00
Total	\$4,992.00

CLAIMS: All claims must be made within 30 days from date of invoice.
TERMS: A 20% restock fee will be applied to product returned which was not at fault of Redwood Toxicology Laboratory, Inc. A finance charge of 1.5% a month (or the maximum allowed by law) will be assessed on all invoices that are past due.

Balance Due \$4,992.00

